



The Catholic Women's League of Canada
Nova Scotia Provincial Council



"Blessed are the Poor"

TO:	Diocesan Presidents & Secretaries (for distribution to diocesan executive, parish council presidents and treasurers)
CC:	Nova Scotia Provincial Executive & Diocesan Counterparts (for information); Life Member Liaison (for distribution)
FROM:	Julie LeLievre, NS Provincial Treasurer
DATE:	January 8 th , 2026
MEMO:	# 1 (2025-2027)

Sisters in the League, I hope you had a joyous and faithful Christmas, enjoying the festive parties and time with family and friends. It is a wonderful time to celebrate the birth of our Lord.

As some of you may know, I have a cancer diagnosis. The last 8 months have been filled with doctor appointments, medical test, chemo and other treatments, which will continue for a while yet, but I am getting healthier every day. Thank you for all your prayers, cards, emails and kind words of encouragement.

I am very thankful that Cathy Farrow agreed to continue in the role of treasurer until Jan 2026.

Members of the national executive meet virtually with the provincial counterparts, usually every two months. During our recent meeting with the national treasurer, Alice Nobel, we discussed the necessity of having the financial records examined. At the national level this is done by a reputable accounting firm. Some provincial and diocesan councils also hire an account while others have this service done by a bookkeeper or person with financial background. A fee is generally paid for this service.

At the council level, financial records should be examined **annually or minimally at the end of each 2-year executive term**. Even if the treasurer is staying on for a second term, the books should be examined at the end of each executive term. This is usually done by a member of the parish, a former council president, or a past treasurer, with no fee or a small nominal stipend may be given. All cheques/ payments should have a corresponding receipt/bill. Donations are established by a motion at council meetings. Many councils have a \$100 - \$200 Petty Cash for incidental purchases (such as tea supplies, etc.), this should be ratified monthly with receipts and recorded in the year-end financial report. A year-end financial report, listing all income and expenses, should be presented and approved at the general meeting in Jan/Feb.

The year-end financial report for diocesan councils is presented and motioned for approval at the executive meeting and is presented at the annual general meeting (AMM) for information purposes.

May Our Lady of Good Counsel continue to guide us.

Your sister in the League,

Julie

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