



The Catholic Women's League of Canada  
Nova Scotia Provincial Council



TO: Diocesan Presidents & Secretaries  
(for distribution to diocesan executive and parish council presidents & secretaries)  
CC: Nova Scotia Provincial Executive & Diocesan Counterparts (for information);  
Life Member Liaison (for distribution)  
FROM: Janice MacDougall, Secretary, NS Provincial Council  
DATE: January 8<sup>th</sup>, 2026  
MEMO: #1 (2025-2027)

Happy New Year!

We have so much to be thankful for: new theme, goals, challenges and opportunities!

As you may or may not know, this is my 1<sup>st</sup> time to serve in the role of secretary since joining CWL in 1999! Thankfully I have worked with and learned from some of the very best members! With God's help and the guidance of the Holy Spirit, I'd like to take this opportunity to share some of the goals I plan to work on and achieve during my term as **your** provincial secretary:

Goals	Plans to obtain and maintain the goals
Recording Minutes	Prepare minutes that are accurate and as short as possible; by recording important dates and decisions made (not opinions and comments shared during the meeting).
Maintaining a Motion Book	Create and maintain a provincial Motion Book starting with motions from the June 2025 NS Provincial Convention.
Sharing Information	Timely sharing of information is key to successful communication; as we are aware the preferred method to communicate at national, provincial and diocesan levels is email; there is a fine line between too much and too little information; overload is a real "thing" but if council members don't know, they can't go or act accordingly; when information is shared, it is intended that the receiver will also share accordingly.
Checking the National Website	I have set a reminder on my smart phone to help me reach the goal to check the national website on a weekly basis!
Updating the Provincial Website	A provincial website committee has been established, members are Sandra O'Connell, President; Ann Myers, Vice President; Anne McCormick, Antigonish Diocesan President and myself. We look forward to learning and working together to keep the website as up to date as possible.

Some important links: [National Policy & Procedure Manual updated 2025](#) item #615 ;  
[2026 National CWL Convention Information](#); [Alice Noble, National Secretary Treasurer Communiqué #2](#)

Reach out if you have questions, if I don't have the answer, I'll find it!  
Together we are better! Your input and prayers are needed and welcomed.

*Ignite Your Passion, Empower His Mission*  
*"Blessed are the Poor"*